

Old Birkonian Society Privacy Notice

This information is provided because Data Protection Law gives individuals the right to understand how their data is used. Preservation of your privacy is important to the Old Birkonian Society and we are committed to letting you know how we use your personal information, and to making only responsible use of your data.

1. Information about you

We collect personal information from you when you join our organisation or enquire about our activities. We also collect data from the school if you have subscribed to the organisation through the school. This may include your name, address, title, email address, telephone numbers and job title. We collect and process this data in accordance with the OB Society's declared purpose of legitimate interest and obligation, to enable the organisation to keep members up to date with news, events and information. We may also ask for some additional information, for example your history at Birkenhead School.

2. Our use of this information

Your personal information will only be used to provide you with information, updates and events associated with the OB Society. We generate many events with direct support or involvement of the school, and as such, we do share information as appropriate about our members as part of the School community. This includes information about donations or potential donations received.

3. Security

Your information is securely stored both electronically and in hard copies, and there is restricted access to this information. As members of the OB Society, data will be held on personal computers, but not used for any purpose outside of the OB Society's objectives to support necessary administration.

4. Communication

Communications in connection with the Society may be sent by e-mail or post. We endeavour to keep our systems and communications protected against viruses.

5. Your Rights

Individuals have various rights under Data Protection Law to access and understand personal data held about them at the OB Society, and in some cases ask for it to be amended or erased, or for the Society to stop processing it. The Society will endeavour to ensure all personal data held is up to date and accurate, and would ask that any members contact the Society to amend their information accordingly e.g. change of address. If you would like us to correct or update any information, or if you would like information deleted from our records, then please contact the Society in writing or by email at *office@obs.org.uk with a subject line "GDPR"*.

This privacy policy may be updated from time to time, so please check the website (www.obs.org.uk) periodically.

Links within our sites to other websites are not covered by this privacy policy.